



APPLICATION FOR EMPLOYMENT



Don's Mobile Glass, Inc.
3800 Finch Road
Modesto, Ca. 95357
Phone (209) 548-7233 Fax (209) 544-7160

Resumes may be attached, but may not be substituted for completion of this application
Application must be completed entirely

PLEASE PRINT ALL INFORMATION REQUESTED EXCEPT SIGNATURE

ALL EMPLOYEES ARE EMPLOYED ON AN AT-WILL BASIS

PLEASE COMPLETE PAGES 1-5. DATE
Name Last First Middle
Present address Number Street City State Zip
Telephone ( )
Are you older than the age of 18?
Position applied for (1) and salary desired (2) (Be specific)
Days/hours available to work
No Pref Thur
Mon Fri
Tue Sat
Wed Sun
How many hours can you work weekly? Can you work nights?
Employment desired FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME
When available for work?

Table with 5 columns: TYPE OF SCHOOL, NAME OF SCHOOL, LOCATION (Complete mailing address), NUMBER OF YEARS COMPLETED, MAJOR & DEGREE. Rows include High School, College, Bus. or Trade School, Professional School.

HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENSE (felony or misdemeanor)? No Yes

(Convictions for marijuana-related offenses that are more than two years old need not to be listed.) A conviction will not necessarily be a bar to employment - all factors involved will be considered. If yes, when, where and disposition of case.

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DO YOU HAVE A DRIVER'S LICENSE?  Yes  No

What is your means of transportation to work? \_\_\_\_\_

Driver's license  
number \_\_\_\_\_ State of issue \_\_\_\_\_  Operator  Commercial (CDL)  Chauffeur  
Expiration date \_\_\_\_\_

Have you had any accidents during the past three years? How many? \_\_\_\_\_

Have you had any moving violations during the past three years? How Many? \_\_\_\_\_

**OFFICE ONLY**

Typing	<input type="checkbox"/> Yes	_____ WPM	10-key	<input type="checkbox"/> Yes	Word	<input type="checkbox"/> Yes
	<input type="checkbox"/> No			<input type="checkbox"/> No	Processing	<input type="checkbox"/> No
Personal	<input type="checkbox"/> Yes	PC <input type="checkbox"/>	Other	_____		
Computer	<input type="checkbox"/> No	Mac <input type="checkbox"/>	Skills	_____		

Please list two references other than relatives or previous employers.

Name _____	Name _____
Position _____	Position _____
Company _____	Company _____
Address _____	Address _____
_____	_____
Telephone ( ) _____	Telephone ( ) _____

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.

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**Work Experience** Please list your work experience for the **past five years** beginning with your most recent job held.  
If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your last job title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

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May we contact your present employer?  Yes  No

Did you complete this application yourself  Yes  No

If not, who did? \_\_\_\_\_

Don's Mobile Glass, Inc. may request consumer reports or investigative consumer reports in connection with your application for employment or during the course of your employment (if any), with the company. Any information contained in such reports may be taken into consideration in evaluating your suitability for employment, promotion, reassignment or retention as an employee. Such reports, if obtained, will be prepared by a consumer reporting agency and may contain information concerning your credit standing or worthiness, character, general reputation, personal characteristics, or mode of living. The types of reports that may be requested, include, but are not limited to, credit reports, criminal records checks, court records checks, and/or summaries of educational and employment records and histories. The information contained in such reports may be obtained from public record sources or through personal interviews with your neighbors, friends, associates, current or former employers, or other personal acquaintances. I certify that the information contained in this application is true and correct and complete to the best of my knowledge and belief. I understand that any false statement, omission or misrepresentation of facts in connection with this application can be cause for rejection of my application, or if I am employed, for my dismissal from employment. I also understand that I am required to abide by all rules and regulations of Don's Mobile Glass, Inc.

I hereby understand and acknowledge that if I am employed, my employment relationship with the Employer is of an "at-will" nature, which means that I may resign at any time and the Employer may discharge me at any time, with or without cause. It is further understood that this "at-will" employment relationship may not be changed by any statement or conduct of any person, unless such change is specifically acknowledged in writing, signed by the President/CEO of the company.

I acknowledge that no other promises, agreements or representations have been made contrary to this "at-will" employment agreement, and that this agreement, as acknowledged by my signature below, is the full and complete agreement governing the Company and my rights and obligations concerning termination of my employment.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**APPLICANTS WILL BE REQUIRED TO TAKE A PRE-EMPLOYMENT DRUG SCREEN AND PHYSICAL**

*We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, sexual orientation, marital or veteran status, physical or mental disabilities, or any other legally protected status.*